



Privacy Policy

Last updated 1 February 2020

This Privacy Policy describes our policies and procedures on the collection, use and disclosure of your information when you use our website and tells you about your privacy rights and how the law protects you.

We use your personal data to provide and improve our website. By using our website, you agree to the collection and use of information in accordance with this Privacy Policy.

Interpretation and Definitions

Interpretation

The words in this policy have meanings defined under the following conditions.

The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of this Privacy Policy:

You means the individual accessing or using our website, or the company, or other legal entity on behalf of which such individual is accessing or using our website.

We, our or us refers to Leeman Holiday Units, 36 Nairn Street (Corner of Nairn and Tamarisk Streets), Leeman 6514.

Affiliate means an entity that controls, is controlled by or is under common control with a party, where 'control' means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.

Account means a unique account created for you to access our website or parts of our website

Website refers to the Leeman Holiday Units website, accessible at www.leemanholidayunits.com

Country refers to Australia

Service provider means any natural or legal person who processes personal data on behalf of us. It refers to third-party companies or individuals employed by us to facilitate our website, to



provide our website on behalf of us, perform services related to our website or to assist us in analysing how our website is used.

Third-party social media service refers to any website or any social network website through which a user can log-in or create an account to use the service.

Facebook Page is our public profile on Facebook, called Leeman Holiday Units, specifically created by us and accessible at www.facebook.com/LeemanHoliday

Personal data is any information that relates to an identified or identifiable individual.

Cookies are small files that are placed on your computer, mobile device or any other device by a website, containing the details of your browsing history on that website among its many uses.

Usage data refers to data collected automatically, either generated by the use of our website or from our website infrastructure itself (for example, the duration of a page visit).

Collecting and Using Your Personal Data

Types of Data Collected

Personal Data

While using our website, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally-identifiable information may include, but is not limited to:

- Email address
- First name and last name
- Phone number
- Address, state, city and post code
- Bank account information in order to pay for products and/or services on our website
- Usage data

Usage Data

Usage data is collected automatically when using our website.

Usage data may include information such as your device's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of our website that you visit, the time and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data.

When you access our website by or through a mobile device, we may collect certain information automatically, including, but not limited to, the type of mobile device you use, your mobile device



unique ID, the IP address of your mobile device, your mobile operating system, the type of mobile internet browser you use, unique device identifiers and other diagnostic data.

We may also collect information that your browser sends whenever you visit our website or when you access our website by or through a mobile device.

Information from Third-Party Social Media Services

You may have the option of sharing information with us through your third-party social media service's account. If you choose to provide such information and personal data, you are giving us permission to use, share, and store it in a manner consistent with this Privacy Policy.

Tracking Technologies and Cookies

We use cookies and similar tracking technologies to track the activity on our website and store certain information. Tracking technologies used are beacons, tags, and scripts to collect and track information and to improve and analyse our website.

You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent however if you do not accept cookies, you may not be able to use some parts of our website.

Cookies can be 'persistent' or 'session' cookies. Persistent cookies remain on your personal computer or mobile device when you go offline, while session cookies are deleted as soon as you close your web browser.

We use both session and persistent cookies for the purposes set out below:

Necessary / Essential Cookies

Type: Session Cookies - Administered by Us

These cookies are essential to provide you with services available through our website and to enable you to use some of its features. They help to authenticate users and prevent fraudulent use of user accounts. Without these cookies, the services that you have asked for cannot be provided, and we only use these cookies to provide you with those services.

Cookies Policy / Notice Acceptance Cookies

Type: Persistent Cookies- Administered by Us

These cookies identify if users have accepted the use of cookies on our website



Functionality Cookies

Type: Persistent Cookies - Administered by Us

These cookies allow us to remember choices you make when you use our website, such as remembering your login details or language preference. The purpose of these cookies is to provide you with a more personal experience and to avoid you having to re-enter your preferences every time you use our website.

Tracking and Performance Cookies

Type: Persistent Cookies - Administered by Third-Parties

These cookies are used to track information about traffic to our website and how users use our website. The information gathered via these cookies may directly or indirectly identify you as an individual visitor. This is because the information collected is typically linked to a pseudonymous identifier associated with the device you use to access our website. We may also use these cookies to test new advertisements, pages, features or new functionality of our website to see how our users react to them.

Use of Your Personal Data

We may use personal data for the following purposes:

To provide and maintain our website, including to monitor its usage.

For the performance of a contract: the development, compliance and undertaking of a purchase contract for the products, items or services you have purchased or of any other contract with us through our website.

To contact you by email, phone calls, SMS, or other equivalent forms of electronic communication, such as a mobile application's push notifications regarding updates or informative communications related to the functionalities, products or contracted services, including security updates when necessary or reasonable for their implementation.

To provide you with news, special offers and general information about other goods, services and events which we offer that are similar to those that you have already purchased or enquired about unless you have opted not to receive such information.

To manage your requests: to attend and manage your requests to us.

We may share your personal information in the following situations:

With service providers: we may share your personal information with service providers to monitor and analyse the use of our website, to show advertisements to you to help support and



maintain our website, to contact you, to advertise on third-party websites to you after you have visited our website or for payment processing.

For business transfers: we may share or transfer your personal information in connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business to another company.

With other users: when you share personal information or otherwise interact in the public areas with other users, such information may be viewed by all users and may be publicly distributed outside. If you interact with other users or register through a third-party social media service, your contacts on the third-party social media service may see your name, profile, pictures and description of your activity. Similarly, other users will be able to view descriptions of your activity, communicate with you and view your profile.

Retention of Your Personal Data

We will retain your personal data only for as long as is necessary for the purposes set out in this Privacy Policy. We will retain and use your personal data to the extent necessary to comply with our legal obligations (for example, if we are required to retain your data to comply with applicable laws), resolve disputes, and enforce our legal agreements and policies.

Transfer of Your Personal Data

Your information, including personal data, is processed at our operating offices and in any other places where the parties involved in the processing are located. It means that this information may be transferred to - and maintained on - computers located outside of your state, city, country or other governmental jurisdiction where the data protection laws may differ than those from your jurisdiction.

Your consent to this Privacy Policy followed by your submission of such information represents your agreement to that transfer.

We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy, and no transfer of your personal data will take place to an organisation or a country unless there are adequate controls in place including the security of your data and other personal information.



Disclosure of Your Personal Data

Business Transactions

If we are involved in a merger, acquisition or asset sale, your personal data may be transferred. We will provide notice before your personal data is transferred and becomes subject to a different Privacy Policy.

Law enforcement

Under certain circumstances, we may be required to disclose your personal data if required to do so by law or in response to valid requests by public authorities (e.g. a court or a government agency).

Other legal requirements

We may disclose your personal data in the good faith belief that such action is necessary to:

- Comply with a legal obligation
- Protect and defend the rights or property of our company
- Prevent or investigate possible wrongdoing in connection with our company
- Protect the personal safety of users of our website or the public
- Protect against legal liability

Security of Your Personal Data

The security of your personal data is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your personal data, we cannot guarantee its absolute security.

Detailed Information on the Processing of Your Personal Data

Service providers have access to your personal data only to perform their tasks on Our behalf and are obligated not to disclose or use it for any other purpose.

Analytics

We may use third-party service providers to monitor and analyse the use of our website.

Google Analytics

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of our website. This data is



shared with other Google services. Google may use the collected data to contextualise and personalise the ads of its own advertising network.

You can opt-out of having made your activity on our website available to Google Analytics by installing the Google Analytics opt-out browser add-on. The add-on prevents the Google Analytics JavaScript (ga.js, analytics.js and dc.js) from sharing information with Google Analytics about visits activity on our website.

For more information on the privacy practices of Google, please visit the Google privacy terms web page: <https://policies.google.com/privacy?hl=en>

Email Marketing

We may use your personal data to contact you with newsletters, marketing or promotional materials and other information that may be of interest to you. You may opt-out of receiving any, or all, of these communications from us by following the unsubscribe link or instructions provided in any email we send or by contacting us.

We may use email marketing service providers to manage and send emails to you.

Payments

We may use third-party services for payment processing (e.g. payment processors).

Your payment card details will be provided directly to our third-party payment processors whose use of your personal information is governed by their Privacy Policy. These payment processors adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, Mastercard, American Express and Discover. PCI-DSS requirements help ensure the secure handling of payment information.

PayPal

Their Privacy Policy can be viewed at www.paypal.com/webapps/mpp/ua/privacy-full

When you use our website to pay for a product and/or service via bank transfer, we may ask you to provide information to facilitate this transaction and to verify your identity.

Children's Privacy

Our website does not address anyone under the age of 13. We do not knowingly collect personally identifiable information from anyone under the age of 13. If You are a parent or guardian and you are aware that your child has provided us with personal data, please contact us. If we become



aware that we have collected personal data from anyone under the age of 13 without verification of parental consent, we take steps to remove that information from our servers.

We also may limit how we collect, use, and store some of the information of users between 13 and 18 years old. In some cases, this means we will be unable to provide certain functionality of our website to these users.

If we need to rely on consent as a legal basis for processing your information and your country requires consent from a parent, we may require your parent's consent before we collect and use that information.

Links to Other Websites

Our website may contain links to other websites that are not operated by us. If You click on a third-party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third-party sites or you services.

Changes to this Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on our website.

We will let you know via email and/or a prominent notice on our website, prior to the change becoming effective and update the 'Last updated' date at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on our website.

Contact Us

If you have any questions about this Privacy Policy, you can contact us:

- **Email:** leemanholidayunits@gmail.com
- **Phone:** 0438 207 556
- **Mail:** Leeman Holiday Units, c/- 71 Nairn Street, Leeman, WA 6514